

Forms are available from your Board of Directors or Vision Communities, Inc.

**ESTATES OF OAK RUN ARCHITECTURAL CONTROL COMMITTEE
REQUEST FOR PROPERTY MODIFICATION**

Name: _____

Address: _____

Phone: _____ Best Time to Call: _____

Project Start Date: _____ Estimated projection Completion date: _____

Applicable deed restrictions read (available from Board of Directors) YES / NO

Will this project require fence removal? YES / NO

Building permit applied for if necessary? YES / NO

Will this project be visible from the street? YES / NO

What is the nature of your project? _____

Specify square footage, length, width, height above ground, etc: (a copy of the contract can be attached, if it is visible from neighbors – be sure to have each one sign off before submitting request) _____

Read guidelines on second page. Use that page to provide more details.

**** DEED RESTRICTIONS SPECIFY THAT APPROVAL MUST BE OBTAINED PRIOR TO CONSTRUCTION.**

NOTE: To avoid delay, make your request as complete as possible or it will be returned for more information or denied as appropriate.

Homeowner Signature: _____ Date: _____

Adjoining neighbors consent for project (if applicable):

_____	_____
Printed name & address	Signature
_____	_____
Printed name & address	Signature
_____	_____
Printed name & address	Signature
_____	_____
Printed name & address	Signature

This complete request must be mailed, faxed, or emailed to:

Vision Communities Management, Inc.
6305 Preston Road #900
Plano, TX 75024
Phone: 972-612-2303
Fax: 972-591-4542
Email: kerri@visioncommunitiesmgmt.com

If appropriate: Include a plan view or plat drawing to scale, and any other supporting documents that explicitly specify project location. Include multiple perspectives if helpful. Specify distance from fences and easements. Attach additional pages if necessary.

Specify any that apply: Roof materials and color (must match required color in deed restrictions), siding, stain or paint colors (include brand name, color number and color chips), brick type, drainage plan, plant sizes and types, electrical or plumbing, wood type and impact on neighbors.

For Board of Directors Use Only

BOD Decision: (circle one)

APPROVED DISAPPROVED DISSAPPROVED FOR MORE INFORMATION

BOD President or Representative: _____

Rationale: _____
